

**CASTLE ROCK TOWNSHIP PLANNING COMMISSION
REGULAR MEETING
May 21, 2018**

The regular monthly meeting of the Planning Commission of Castle Rock Township was held on Monday, May 21, 2018. Those present were Jeff Partington, Chairman; Mary Ann Enggren, Vice-Chair; Jennifer Wegner, Mike Betzold and Barbara Lang, Secretary. Also in attendance were Colin Garvey, Andrew Hoffman and Caryn Christenson.

Jeff Partington called the meeting to order at 7:00 p.m. and all present recited the Pledge of Allegiance.

APPROVE AGENDA:

Mary Ann Enggren / Mike Betzold made a motion to approve the agenda. 5 ayes. Motion carried.

CONSENT AGENDA:

- 4-23-18 PC Regular Meeting Minutes

Jennifer Wegner / Mike Betzold made a motion to approve the agenda. 5 ayes. Motion carried.

PUBLIC COMMENT: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

- Building Permit Application, new residence (modular) and detached shed/garage, Andrew Hoffman, 24120 Blaine Ave
Setbacks, well and septic locations were reviewed. They will need to verify driveway location with Dakota County.

Mike Betzold / Mary Ann Enggren made a motion to recommend to the Board of Supervisors. 5 ayes. Motion carried.

- Building Permit Application, new residence, Colin Garvey, parcel along 260th St
There was discussion about this parcel, as it is only ½ acre in area. Chair Partington provided Mr. Garvey with the setbacks for the property lines that will need to be in line with the Zoning Ordinance. Mr. Garvey was given a copy of the recommendations from the Town Planner of the documentation that the township requires before they can approve building on this pre-existing non-conforming lot. Mr. Partington indicated that he needs to provide an approved perc test for the septic, as well as a site survey showing where the well and septic will be placed, and the location of the new residence prior to the Board of Supervisors meeting so this can move forward.

Jeff Partington / Mary Ann Enggren made a motion to recommend to the Board of Supervisors contingent that the required information will be provided prior to the June 11 Board meeting. 5 ayes. Motion carried.

- Building Permit Application, new deck, Dave Kammuegger, 1980 230th St W
Setbacks were reviewed.

Jennifer Wegner / Mike Betzold made a motion to recommend to the Board of Supervisors. 5 ayes. Motion carried.

- Building Permit Application, detached garage/shed, Andrew Otte, 2630 270th St E

Location and setbacks were reviewed.

Mike Betzold / Jennifer Wegner made a motion to recommend to the Board of Supervisors. 5 ayes. Motion carried.

- Building Rights Transfer Application, Michelle Nicolai, 23110 Biscayne Ave
Clarified location of the property, as it is not at the applicant's home address. Correct PID # was added to the application.

Mary Ann Enggren / Jennifer Wegner made a motion to recommend to the Board of Supervisors. 5 ayes. Motion carried.

Mike Betzold / Jennifer Wegner made a motion to adjourn. 5 ayes. Motion carried.

Meeting adjourned at 7:28 p.m.

Respectfully submitted,

Barbara Lang, Secretary

Attest: Jeff Partington, Chairman - Castle Rock Planning Commission